



City of Cincinnati Board of Health Finance Committee

Tuesday, November 22, 2022

Dr. Amar Bhati, Chair of the Board Finance Committee, called the November 22, 2022,

Finance Committee meeting to order at 5:03 PM.

Roll Call

Members present: Ashlee Young, Chair, Edward Herzig, Monica Mitchell, Mark Menkhaus Jr, Joyce Tate, and Dr. Mussman

Topic	Discussion	Action/Motion
Introduction	Dr. Monica Mitchell announced to the committee members that Ms. Young has been appointed as the board chair for the finance meeting. Ms. Young thanked everyone.	
Approval of Minutes	The Chair asked the Committee members if everyone had the opportunity to review the minutes from the August meeting. <u>Motion:</u> That the Board of Health (BOH) Finance Committee approve the minutes from September 20, 2022.	<u>Motion: Herzig</u> <u>Second: Tate</u> <u>Action: Pass</u>
	LabCorp 15x10420-First Amendment- Geneva Goode gave an overview of the contract between CHD and Labcorp that provide laboratory services to CHD patients. Clinical and anatomic laboratory testing includes but is not limited to analysis in the areas of clinical chemistry, hematology, serology, microbiology, cytogenetics, immunology, endocrinology, toxicology, histology, mycology, virology, cytology, and urinalysis.	<u>Motion: Young</u> <u>Second: Mussman</u> <u>Action: Pass</u>
	Health Care Access Now-95x10301-5th Amendment Ms. Byrd explained the agreement is a service contract between Health Care Access Now (HCAN) and the Cincinnati Health Department. Through the Pregnancy Pathways Program, HCAN provides training dollars for the Community Health Workers (CHWs) in the Home Health Program. No funds are directly exchanged between HCAN and CHD.	<u>Motion: Herzig</u> <u>Second: Mussman</u> <u>Action: Pass</u>
	Hamilton County Solid Waste Management-35x10532 Mr. Young provided an overview concerning the contract between the Cincinnati Health Department and the Hamilton County Solid Waste District that allows CHD to perform solid waste inspections. In return for performing these inspections, Hamilton County Solid Waste Management will pay CHD a total of \$72,000.	<u>Motion: Young</u> <u>Second: Herzig</u> <u>Action: Pass</u>
	UC Health, LLC Parking Lease-35x10531- Mr. Menkhaus explained that the parking contract with UC Health, LLC is for overflow parking of 20 parking spaces in the parking lot adjacent to the ADAS Building at 3009 Burnet Avenue.	<u>Motion: Young</u> <u>Second: Mussman</u> <u>Action: Pass</u>
Financial Update	Mark Menkhaus shared the financial 2022 highlights for September. We had \$97,439.65 in overtime compared to September of 2021's total of \$314,219.18. The total in overtime is mainly due to Covid-19 and Monkey Pox activities with \$25,424.32 in disaster overtime. He explained the revenue as of the end of October was \$24,571,818.92.	

	Which was a 32.23% increase from October of 2021. Expenses as of October 2022 totaled \$17,097,792.94 which was a 5.52% decrease from October 2021. Total net gain, after the capital revenue transfer was \$14,096,025.98. The Tattoo/Body saw a huge increase. This was due to the tattoo convention in September. The fee was \$100/participant. Due to Covid this event was cancelled for the past few years.	
Review Action Items	Ms. Young reminded the committee members that the tabled PAD 360 contract will need to be presented at the next Finance meeting in December.	
Public Comment	Ashanti Salter stated that as of 5:00 pm today, no questions or comments were received.	

Meeting Adjourned 5:25 pm.

Next Meeting **December 20, 2022, at 5:00 pm.**

Minutes prepared by Ashanti Salter



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p4

The meeting can be viewed and is incorporated in the minutes:

**Board of Health Finance Committee
Roll Call for November 22, 2022**

	Roll Call	Minutes	LabCorp 15x10420 -First Amendm ent	Health Care Access Now- 95x1030 1-5th Amendm ent	Hamilton County Solid Waste Management- 35x10532	UC Health, LLC Parking Lease- 35x10531
Ashlee Young	Y	Y	M	Y	M	M
Robert Brown	-	-	-	-	-	-
Tim Collier	-	-	-	-	-	-
Dr. Monica Mitchell	P	Y	Y	Y	Y	Y
Joyce Tate	P	Y	Y	Y	Y	Y
Dr. Edward Herzig	P	Y	2Y	M	2Y	Y
Mark Menkhaus Jr.	P	Y	Y	Y	Y	Y
Interim Commissioner Grant Mussman	P	Y	Y	2Y	Y	2Y

Y = Yes

N = No

A = Abstain

P = Present

R = Recuse

M = Moved 2

= Second

Others present: Jill Byrd, Maryse Amin, Antonio Young, Geneva Goode, Michelle Daniels, and Ashanti Salter

City of Cincinnati Board of Health Finance Committee

Tuesday, September 20, 2022

Dr. Amar Bhati, Chair of the Board Finance Committee, called the September 20, 2022

Finance Committee meeting to order at 5:06 PM.

Roll Call

Members present: Amar Bhati, Chair, Robert Brown, Edward Herzig, Ashlee Young, Debi Smith, Geneva Goode, and Dr. Mussman

Topic	Discussion	Action/Motion
Approval of Minutes	<p>The Chair asked the Committee members if everyone had the opportunity to review the minutes from the August meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee will approve the minutes of August 16, 2022.</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Herzig <u>Action:</u> Pass</p>
	<p>CCHMC Pediatric Network of Quality Care Contract-35x10527 Dr. Mussman explained that the contract represents the next iteration of the QI program, whereby clinical teams (providers, MAs, RN supervisors, and technical support staff) work with the CCHMC project manager, QI specialist, and data/IT support to develop and implement improvement processes with specific outcome goals.</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Herzig <u>Action:</u> Pass</p>
	<p>PAD 360 LLC Contract 35x10526 Dr. Goode explained briefly that CCPC would like to add endovascular disease testing at the health centers through PAD 360 LLC. PAD 360 LLC will not bill CHD for services; however, CHD can bill patients who receive the testing. The term of the contract is open ended upon execution. Dr. Bhati and the committee has additional questions concerning billing patients and was not ready to vote on the matter. The item will be discussed at the next finance meeting in October.</p>	<p><u>TABLED</u></p>
	<p>Wright State College of Nursing & Health Contract-35x10525 Ms. Byrd explained the purpose of this contract is to provide field experience for the nursing students at Wright State College of Nursing & Health in a public health care nursing environment. Wright State College of Nursing & Health will participate in providing an agreed upon number of nursing students. The Health Department will provide field experience which will cover requirements of the University.</p> <p>There will be no monetary compensation for the services. The term will extend from 08/22/2022 through 07/31/2027.</p>	<p><u>Motion:</u>Herzig <u>Second:</u>Brown <u>Action:</u> Pass</p>
	<p>Board of Education/CPS Contract-35x10528 Cincinnati Public Schools is requesting to continue nursing service in the Early Childhood program for preschool children who require skilled nursing services.</p>	<p><u>Motion:</u>Herzig <u>Second:</u>Mussman <u>Action:</u> Pass</p>
	<p>National Association of County and City Health Officials (NACCHO)-Contract 25x10514 – 1st Amendment</p>	<p><u>Motion:</u>Mussman <u>Second:</u> Herzig</p>

	Dr. Amin explained NACCHO, in collaboration with the Association of State and Territorial Health Officials and with funding from the CDC, developed the Suicide, Overdose, and Adverse Childhood Experiences (ACEs) Prevention Capacity Assessment Tool, known as SPACECAT. One-on-one technical assistance (TA) will be provided to the Cincinnati Health Department to translate its SPACECAT results into actionable guidance to begin improving internal capacity to address the intersection of suicide, overdose, and ACEs. The amendment extends the period of performance and obligates Year 2 funding to CHD, increasing it by \$3,999.66.	<u>Action: Pass</u>
	Abacus Service Corporation Contract-25x10474 -4th Amendment Dr. Amin explained that vendor is continuing to aid with the COVID hotline, performing positive case notifications and investigations, and providing vaccine registration support for the public. This 4 th amendment will extend the term by one (1) month and will end on of 10/30/22.	<u>Motion:Bhati</u> <u>Second:Herzig</u> <u>Action: Pass</u>
Financial Update	Debi Smith shared the financial statement for August 2022. Revenue as of the end of August was \$9,582,220.78. Which was an 0.826% decrease from August of 2021. Expenses as of August 2022 totaled \$7,485,473.04 which was a 13.4% decrease from August 2021. Total net gain, after the capital revenue transfer was \$5,218,747.74.	
Review Action Items	No action items.	
Public Comment	Ashanti Salter stated that as of 5:00 pm today, no questions or comments were received.	

Meeting Adjourned 5:51 pm.

Next Meeting **October 18, 2022, at 5:00 pm.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: Currently not available

Board of Health Finance Committee

Roll Call for September 20, 2022

Members	Roll Call	Minutes	CCHMC Pediatric Network of Quality Care Contract-35x10527	PAD 360 LLC Contract 35x10526	Wright State College of Nursing & Health Contract-35x10525	Board of Education/Cincinnati Public Schools Contract-35x10528	National Association of County and City Health Officials (NACCHO)- Contract 25x10514 – 1 st Amendment	Abacus Service Corporation Contract-25x10474 -4 th Amendment
Dr. Amar Bhati	P	Y	2Y	Y	Table	Y	Y	2Y
Robert Brown	P	Y	Y	2Y	-	Y	Y	Y
Tim Collier	-	-	-	Y	-	-	Y	
Dr. Joe Hackworth	-	-	-	-	-	-	-	-
Dr. Geneva Goode	P	Y	Y	Y	-	Y	Y	Y
Dr. Edward Herzig	P	2Y	2Y	2Y	-	2Y	2Y	2Y
Debi Smith	P	Y	Y	Y	-	Y	Y	Y
Ashlee Young	P	Y	Y	Y	-	Y	Y	Y
Interim Commissioner Grant Mussman	P	Y	Y	Y	-	2Y	2Y	Y

Y = Yes
N = No
A = Abstain
P = Present
R = Recuse
M = Moved
2 = Second

Others present: Jill Byrd, Rita Porter, Maryse Amin, Angela Thompson, and Ashanti Salter

City of Cincinnati Board of Health Finance Committee

Tuesday, August 16, 2022

Ms. Ashley Young, on behalf of Dr. Amar Bhati, Chair of the Board Finance Committee, called the August 16, 2022, Finance Committee meeting to order at 5:04 PM.

Roll Call

Members present: Robert Brown, Timothy Collier, Dr. Edward Herzig, Ashley Young, Dr. Geneva Goode, Mark Menkhaus, Jr, and Commissioner Grant Mussman.

Topic	Discussion	Action/Motion
Approval of Minutes	<p>Ms. Young asked the Committee members if everyone had the opportunity to review the minutes from the July meeting.</p> <p>Mr. Menkhaus requested one change to the July meeting minutes—change CB Audio to ICB Audio.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee will approve the minutes of the July 19, 2022, meetings. The August minutes will be presented at the next Board of Health Finance Committee Meeting on September 20, 2022.</p>	<p><u>Motion: Young</u> <u>Second: Herzig</u> <u>Action: Pass</u></p>
	<p>Produce Perks Midway (PPM): Contract 25x10515: 1st Amendment</p> <p>Dr. Geneva Goode provided an overview and stated that the Produce Perks Midway (PPM) Contract, in collaboration with Cincinnati Public Schools, will provide vouchers to families to be able to get free produce. This program is for students that attend Cincinnati Public Schools and has not yet extended into the Health Centers.</p> <p>Mr. Menkhaus added that this contract is currently an open contract and that would make this Amendment 1.</p>	<p><u>Motion: Young</u> <u>Second: Mussman</u> <u>Action: Pass</u></p>
	<p>Ohio Department of Job and Family Services – Refugee Contract 25x10473—2nd Amendment</p> <p>Ms. Alvenia Ross gave information regarding Ohio Department of Job and Family Services – Refugee Contract. Ms. Ross explained that this contract has been in place for quite some time and the need is to renew the contract. This is a refugee resettlement program and the funding has been increased.</p> <p>Dr. Goode added that CHD is reimbursed for each assessment that we do for the refugees that get services from our health centers.</p>	<p><u>Motion: Young</u> <u>Second: Brown</u> <u>Action: Pass</u></p>

	<p>Public Consulting Group Contract 35x10523</p> <p>The Public Consulting Group Contract was in response to COVID-19 response team staffing. Dr. Maryse Amin gave an overview and stated that this is a new organization that was acquired (and won the bid) via an RFP; for our COVID response. This is the staff that is working in the Burnet & King Administrative Building 1st floor Conference room. This staff is doing case investigations, and outbreak investigations for COVID. This organization is the same one that the Ohio Department of Health (ODH) has contracted with.</p>	<p><u>Motion: Young</u> <u>Second: Brown</u> <u>Action: Pass</u></p>
	<p>POLIHIRE Strategy Corp - Contract 35x10524</p> <p>Mr. Mark Menkhaus Jr. gave an overview of the Polihire Strategy Corp. contract. Mr. Menkhaus explained the city sent out an RFP request for proposals and there were a couple of proposals from firms in the market that do executive searches. The purpose of this executive search is to locate candidates for a new Health Commissioner. Proposals received were evaluated by a cross-functional team and Polihire Strategy Corporation was deemed to be the most qualified and offered the most competitive price. Polihire is also working on another executive search for the city in another capacity. The total contract will be \$55,000, which covers \$40,000 in services and \$15,000 of contingency for travel—in case Polihire or any of the candidates would travel to Cincinnati for follow-up interviews. This RFP was led by the City HR department, not CHD.</p>	<p><u>Motion: Young</u> <u>Second: Collier</u> <u>Action: Pass</u></p>
Financial Update	<p>Mark Menkhaus shared the financial statement for July 2022.</p> <p>Mr. Menkhaus gave an overview of the Fiscal year 2023 Approved Expense Budget sheet in the agenda packet. The total FTE year over year changed from 575.46 to 589. Most of the numbers represent increases in each of the divisions of CHD. School and Adolescent Health have moved down from 173.8 to 165; some of these positions were moved up into the primary care health centers (from a budget standpoint). CHD went from a total budget of \$61,122,499 to \$64,504,450. This will be published in the budget book when it is released.</p> <p>Revenue as of the end of July was \$4,512,209.26. Which was an 8.56% increase from July of 2021. Expenses as of July 2022 totaled \$2,119,777.09 which was a 27.96% decrease from July 2021. The total net gain was \$2,392,432.17, and after the capital revenue transfer, was \$399,000.</p>	
Review Action Items	No action items.	
Public Comment	Sa-Leemah Cunningham stated that as of 5:00 pm today, no questions or comments were received.	

Meeting Adjourned 5:32 p.m.

Next Meeting **September 20, 2022, 5:00 pm.**

Minutes prepared by: Sa-Leemah Cunningham

The meeting can be viewed and is incorporated in the minutes:

<https://www.facebook.com/CincinnatiHealthDepartment/videos/587680569755188>

City of Cincinnati Board of Health Finance Committee

Tuesday, July 19, 2022

Dr. Amar Bhati, Chair of the Board Finance Committee, called the July 19, 2022

Finance Committee meeting to order at 5:03 PM.

Roll Call

Members present: Amar Bhati, Chair, Robert Brown, Edward Herzig, Ashlee Young, Mark Menkhaus Jr., and Maryse Amin

Topic	Discussion	Action/Motion
Approval of Minutes	<p>The Chair asked the Committee members if everyone had the opportunity to review the minutes from the June meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee will approve the minutes of June 21, 2022, meeting.</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Herzig <u>Action:</u> Pass</p>
	<p>CB Audio Co. Inc. Contract 35x10521 Mark Menkhaus Jr. provided an overview of the proposal for Audio/Visual Equipment upgrade for the Health Department Auditorium. Proposals were evaluated by a cross-departmental team, and it was recommended that ICB Audio Co. Inc. complete the project based on their proposal and prior experience. The recommendation to award was approved on February 28, 2022. ICB Audio Co. Inc. provided a quote in the amount of \$87,993.98 on June 15, 2022. A grant will be used to fund the upgrades and the vendor is expected to complete the project before the end of this year. The upgrades will allow CHD the capacity to have hybrid meetings and will overall improve functionality.</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Brown <u>Action:</u> Pass</p>
	<p>Hamilton County Mental Health Recovery Services Board (HCMHRSB) Contract 35x10522 Mark Menkhaus Jr. explained to the committee that a month-to-month parking contract with Hamilton County Mental Health Recovery Services Board (HCMHRSB) will need to continue for a total of 20 parking spaces in the parking lot adjacent to the ADAS Building located at 3009 Burnet Avenue, Cincinnati, Ohio 45219 for a cost of \$55 per space or \$1,100 a month. Total amount per month not to exceed \$1,100. (Month-to-month is requested rather than a set term because the property will be sold within the year and CHD will need to work out new terms at that time with the new property own.</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Herzig <u>Abstain:</u> Young <u>Action:</u> Pass</p>
Financial Update	<p>Mark Menkhaus Jr. shared the financial statement for June 2022. revenue as of the end of June was \$62,793,470.27. Which was a 4.44% decrease from June of 2021. Expenses as of June 2022 totaled \$58,568,878.09 which was a 2.96% increase from June 2021. Total net gain, after the capital revenue transfer was \$1,957,786.17.</p>	
Review Action Items	<p>No action items.</p>	
Public Comment	<p>Ashanti Salter stated that as of 5:00 pm today, no questions or comments were received.</p>	

City of Cincinnati Board of Health Finance Committee

Tuesday, June 21, 2022

Dr. Amar Bhati, Chair of the Board Finance Committee, called the June 21, 2022

Finance Committee meeting to order at 5:03 PM.

Roll Call

Members present: Amar Bhati, Chair, Joe Hackworth, Jeremy Gray, Debi Smith, Interim Commissioner Grant Mussman, and Edward Herzig

Topic	Discussion	Action/Motion
Approval of Minutes	<p>The Chair asked the Committee members if everyone had the opportunity to review the minutes from the March meetings.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee will approve the minutes of May 17, 2022, meetings. The June minutes will be presented at next Board of Health Finance Committee Meeting is June 28, 2022.</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Herzig <u>Action:</u> Pass</p>
	<p>NACCHO Contract 25x10514 Tonia Smith provided an overview and stated that the NACCHO contract, in collaboration with the Association of State and Territorial Health Officials and with funding from the CDC, developed the Suicide, Overdose, and Adverse Childhood Experiences (ACEs) Prevention Capacity Assessment Tool, known as SPACECAT. This tool was developed to help local, state, and territorial health agencies assess their current capacity to address the intersection of suicide, overdose, and ACEs. One-on-one technical assistance (TA) will be provided to the Cincinnati Health Department to translate its SPACECAT results into actionable guidance to begin improving internal capacity to address the intersection of suicide, overdose, and ACEs.</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Hackworth <u>Action:</u> Pass</p>
	<p>CVS Pharmacy Inc. Contract 25x10512 David Miller explained that we are entering an agreement with CVS to provide prescription benefits under the HRSA 340B program as a contract pharmacy (same as the current program with Walgreens). This will help our patients who may issues with transportation issues or time constraints and allow Pharmacy capture revenue that may currently being lost from prescriptions patients are now filling at CVS retail and mail order facilities.</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Hackworth <u>Action:</u> Pass</p>
	<p>Get Vaccinated Ohio Grant Contract 35x10516 The Get Vaccinated Ohio Project is a state funded competitive grant designed to support activities that will increase immunization rates in children under two years of age, school aged children and adolescents. Grant activities will include immunization assessment, targeted reminder and recall, identifying disparities of low immunization levels, educational activities involving families and providers, assuring schools report vaccination rates and school education, and assuring the vaccination of high-risk infants</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Hackworth <u>Action:</u> Pass</p>

	exposed to hepatitis B disease as methods of increasing immunization rates for both public and private immunization.	
	<p>HCGHD - CRI 35x10511 John Dunham explained that the agreement is between Hamilton County Public Health and CHD. CRI provides federal funding to enhance preparedness in the nation's largest population centers, to effectively respond to large scale public health emergencies needing life-saving medications and medical supplies; and all local health jurisdictions within the Cincinnati MSA use federal funding to locally and regionally develop, test and maintain plans to quickly receive medical countermeasures (MCM) from the Centers for Disease Control and Prevention's (CDC) Strategic National Stockpile (SNS) and distribute them to local communities All CRI jurisdictions in the region have agreed to include regional CRI coordination functions and responsibilities under the auspices of the Regional Public Health Coordinator (RPHC) job role.</p>	<p><u>Motion:Bhati</u> <u>Second:Hackworth</u> <u>Action: Pass</u></p>
	<p>HCAN Contract 95x10301 – 4th Amendment Jill Byrd explained that the service contract is between Health Care Access Now (HCAN) and the Cincinnati Health Department. Through the Pregnancy Pathways Program, HCAN provides training dollars for the Community Health Workers (CHWs) in the Home Health Program. No funds are directly exchanged between HCAN and CHD. The proposed amendment would allow HCAN to provide additional training dollars for CHWs to participate in statewide training to address COVID-19 disparities</p>	<p><u>Motion:Bhati</u> <u>Second:Hackworth</u> <u>Action: Pass</u></p>
	<p>Interact for Health Contract 25x10517 Tonia Smith mentioned that the Interact for Health's Board of Directors has approved a grant of \$50,000, over a 12-month period, to Cincinnati Health Department to reduce youth vaping among Walnut Hills and Western Hills students through an alternative- to-suspension and cessation program. Grant objectives include providing INDEPTH facilitator training to school staff, holding two school-wide assemblies to engage students in tobacco prevention and cessation efforts, and to implement the INDEPTH program at both locations.</p> <p>Dr. Bhati introduced current BOH member Ashlee Young who will be joining the Finance committee beginning next month. Ms. Young thanked everyone.</p>	<p><u>Motion:Bhati</u> <u>Second:Hackworth</u> <u>Action: Pass</u></p>
	<p>PHEP BP#4 Contract 35x10518 John Dunham explained this contract provides pass-through funding for Public Health Emergency Preparedness (PHEP) support from Ohio Department of Health under the Centers for Disease Control PHEP Grant. The grant supports preparedness planning requirements.</p>	<p><u>Motion:Bhati</u> <u>Second:Hackworth</u> <u>Action: Pass</u></p>
	<p>Produce Perks Midway (PPM) Contract 25x10515 Jeremy Gray shared that CHD will be partnering with Produce Perks Midwest (PPM) Produce Prescription (PRx) program at</p>	<p><u>Motion:Bhati</u> <u>Second:Hackworth</u> <u>Action: Pass</u></p>

	Roberts Academy and Deaconess Health Check at Western Hills. PRx is an evidence-based program designed to improve the health of individuals by increasing affordable access to healthy foods. PPM works in partnership with clinical providers to issue monthly “produce prescriptions” for fruits and vegetables.	
	Abacus Service Corporation – Contract 25x10474 – 3rd Amendment Maryse Amin explained that the amendment is to extend our current agreement with Abacus to 09/30/22. The contractor will assist the CHD COVID-19 Response Team with running the City’s COVID-19 hotline, performing positive case notifications and investigations, and providing vaccine registration support for the public	<u>Motion:Bhati</u> <u>Second: Hackworth</u> <u>Action: Pass</u>
	Board of Education Contract 75x10230 The purpose of this agreement is to provide nursing services in the CPS Early Childhood program during this school year. The scope of services will include health screenings, blood work, physicals, and educating staff concerning blood borne pathogens and communicable diseases.	<u>Motion:Bhati</u> <u>Second: Mussman</u> <u>Action: Pass</u>
Financial Update	Debi Smith shared the financial statement for May 2022. Revenue as of the end of May was \$ \$52,206,041.56. Which was a .57% increase from May of 2021. Expenses as of May 2022 totaled \$52,392,523.93 which was a 2.76% increase from May 2021. Total net gain, after the capital revenue transfer was \$337,517.63.	
	PHEP BP#4 Contract 35x10518 Maryse Amin mentioned to the committee that she found an error on the executive summary sheet as it relates to the grant funding amount \$131,063.85. It should be noted that the correct grant funding amount is \$130,105.26. Dr. Bhati moved to approve the contract with the amended amount of 130,105.26	<u>Motion:Bhati</u> <u>Second:Hackworth</u> <u>Action: Pass</u>
Review Action Items	No action items.	
Public Comment	Ashanti Salter stated that as of 5:00 pm today, no questions or comments were received.	

Meeting Adjourned 5:54 p.m.

Next Meeting **July 19, 2022, at 6:00 pm.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes:

[Currently not available](#)

**Board of Health Finance Committee
Roll Call for June 21, 2022**

Members	Roll Call	Minutes	NACCHO Contract 25x10514	CVS Pharmacy Inc. Contract 25x10512	Get Vaccinated Ohio Grant Contract 35x10516	HCGHD - CRI 35x10511	HCAN Contract 95x10301 – 4th Amendment	Interact for Health Contract 25x10517
Dr. Amar Bhati	P	Y	Y	Y	Y	Y		Y
Robert Brown	-	-	-	-	-	-		-
Tim Collier	-	-	-	-	-	-		-
Dr. Joe Hackworth	P	-	2Y	2Y	2Y -	2Y		2Y
Debi Smith	P	Y	Y	Y	Y	Y		2Y
Jeremy Gray	P	Y	Y	Y	Y	Y		Y
Dr. Edward Herzig	P	2Y	Y	Y	Y			
Interim Commissioner Grant Mussman	P	Y	Y	2Y	Y	Y		Y

Members	Roll Call	PHEP BP#4 Contract 35x10518	Produce Perks Midway (PPM) Contract 25x10515	Abacus Service Corporation – Contract 25x10474 – 3 rd Amendment	Board of Education Contract 75x10230	Amendment
Dr. Amar Bhati	P	Y	Y	Y	Y	Y
Robert Brown	-	-	-	-	-	-
Tim Collier	-	-	-	-	-	-
Dr. Joe Hackworth	P	-	2Y	2Y	2Y -	2Y
Debi Smith	P	Y	Y	Y	Y	Y
Jeremy Gray	P	Y	Y	Y	Y	Y
Dr. Edward Herzig	P	-	-	-	-	-
Interim Commissioner Grant Mussman	P	Y	Y	2Y	Y	Y

Y = Yes
N = No
A = Abstain
P = Present
R = Recuse
M = Moved
2 = Second

Others present: John Dunham, Jill Byrd, Ashlee Young, Tonia Smith, Sa-leemah Cunningham, Maryse Amin,
and Camille Jones



City of Cincinnati Board of Health Finance Committee

Tuesday, May 17, 2022

Dr. Bhati, Chair of the Board Finance Committee, called the May 17, 2022

Finance Committee meeting to order at 5:00 PM.

Roll Call

Members present: Amar Bhati, Chair, Robert Brown, Mark Menkhaus, Geneva Goode, Interim Commissioner Grant Mussman and Tim Collier.

Topic	Discussion	Action/Motion
Approval of Minutes	<p>The Chair asked the Committee members if everyone had the opportunity to review the minutes from the March meetings.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee will approve the minutes of April 19, 2022, meetings. The May minutes will be presented at next Board of Health Finance Committee Meeting is May 24, 2022.</p>	<p><u>Motion: Bhati</u> <u>Second: Brown</u> <u>Action: Pass</u></p>
Declaration of Public Health Emergency at 3193 and 3197 Glenmore Avenue	<p>Antonio Young discussed an order received from the Cincinnati Board of Health declaring a public health emergency for 3193 and 3197 Glenmore Avenue. The emergency order is related to raw sewage creating a public health nuisance and ordering the property owners to abate the nuisance. Mr. Young stated that on April 12, 2022, a health inspector with the City of Cincinnati Health Department observed raw sewage surfacing from the property. There are records to show that records show that 3193 and 3197 Glenmore Avenue are connected to a private sewer line that carries wastewater and connects to a MSD line; and has been the source of numerous complaints from 2021- 2022 relating to raw sewage surfacing on the streets. The number of complaints received has made it evident that the private sewer line has deteriorated, creating a reoccurring public health nuisance.</p>	<p><u>No action</u></p>
Professional Service Contract with Civic Operations Group for COVID Outreach	<p>Dr. Amin explained to the committee that this is an agreement made between the Board of Health of the City of Cincinnati and The Civic Operations Group Inc., to run a vaccine outreach program to engage community members to seek the COVID-19 vaccine and provide background knowledge on the efficacy and health benefits of the vaccine. The services of this agreement shall be completed in 3 months. The Board of Health shall pay The Civic Operations Group Inc., an amount up to but not to exceed \$424,076 for the Initial Term and \$350,264 for the Renewal Term, which collectively amount to \$774,340 for the full Term of services rendered under this Agreement. Dr. Herzig stated that this contract is currently missing a contract number and to be presented to the Board, a number must be assigned. Dr. Amin stated that she will get the contract number and present it before the Board next week.</p>	<p><u>No action</u></p>

<p>Review of Contracts for the Mar 26, 2022, BOH Meeting</p>	<p>The Chair began the review of the contracts that will go to the Board of Health (BOH) for approval.</p> <p>Cincinnati Public Schools (School Based health Centers) (25x10509) – This is a service contract. This is a service agreement between Cincinnati Public Schools and the Board of Health that allows the Cincinnati Health Department to provide medical care on site to students at School-Based Health Centers (SBHC). Services include primary medical care; immunizations; physical examinations; chronic disease co-management; vision and hearing screening; individual and family counseling and assessment; health education and promotion; mental health assessment, evaluation and referral, including attention deficit/hyperactivity disorder or ADHD needs. Services will be provided to a student only with parent/guardian consent. This Agreement is effective on August 1, 2021, and shall be in effect for three (3) years, expiring on May 31, 2024.</p>	<p><u>Motion:Bhati</u> <u>Second:Mussman</u> <u>Action: Pass</u></p>
	<p>Fortis College (25x10508) This is a service contract. Fortis College is collaborating with the Cincinnati Health Department to provide supervised externship to students in Medical Assisting Programs. Fortis College will provide the plan for externship and designate a school official to work with CHD to coordinate the externship. Students are expected to complete their externship within 6 months, unless otherwise agreed to in writing by Fortis College and Cincinnati Health Department.</p>	<p><u>Motion:Bhati</u> <u>Second:Collier</u> <u>Action: Pass</u></p>
	<p>Greater Cincinnati Behavioral Health Services (GCHBS) (15x10466 – 1st Amendment) This is an accounts payable contract that is grant funded. Greater Cincinnati Behavioral Health Services (GCHBS) will provide Licensed Independent Social Workers (LISWs) with extensive experience in behavioral health issues. The LISWs consult with Health Department physicians and nurse practitioners to provide integrated primary health care for adult patients. This contract was intended to increase the availability of behavioral health services to CHD patients. The total value of the existing contract is \$100,000 and services shall be completed by 6/30/2023. The proposed amendment would add a pilot program “The EMS/ECC Project”, which will allow GCHBS to develop a collaborative partnership with Emergency Medical Services (EMS), Law Enforcement, Emergency Communication Center (ECC) (the “EMS/ECC Project”) and other various community and social services, as appropriate. GCHBS staff would respond to needs as directed by the ECC, as needs are observed in community, and per referral from collaborating entities and partners. The amendment would increase the contract’s compensation cap by \$50,000. The pilot program is intended for only a six-month period, so the contract’s expiration date remains unchanged.</p>	<p><u>Motion:Brown</u> <u>Second:Collier</u> <u>Action: Pass</u></p>
	<p>Mercy Anderson Resident Agreement (25x10500) This is a service contract. This contract establishes as relationship between the Cincinnati Health Department and a new Family</p>	<p><u>Motion:Brown</u> <u>Second:Menkhaus</u> <u>Action: Pass</u></p>

	<p>Medicine Residency Program at Mercy Health with the goal of providing a pediatric rotational education experience for Family Medicine Residents at the program. The benefit for our physicians and our program is that precepting residents is generally acknowledged to improve skill level of the preceptor (it is, in fact, and acknowledged CME activity) and, in addition, improves our exposure to and appeal for graduating family medicine residents, improving our recruitment capability in this field where we have recently had difficulty recruiting.</p>	
	<p>Ohio Department of Job and Family Services – Refugee Program (25x10473 1st Amendment) This is accounts receivable contract and is grant funded. This is an amendment to an existing contract. Compensation will be paid upon the completion of a health exam as per the Core Screening Procedures for Refugees provided by ODJFS. The agreement is to provide payment for patient navigation services at \$500.00 for each completed screening. The Cincinnati Health Department will bill Medicaid directly for the cost of the exam. The total amount of the subgrant is \$164,000.00. The Ohio Department of Job and Family Services will provide the Cincinnati Health Department with up to \$129,250.00 for the State fiscal year 2022 and up to \$34,750.00 for the State fiscal year 2023 to perform subgrant activities. The term of this contract is 07/01/21 to 06/30/23.</p>	<p><u>Motion:Bhati</u> <u>Second:Collier</u> <u>Action: Pass</u></p>
	<p>The Regents of the University of California (25x10510) This is an accounts receivable contract. The University of California will pay the Cincinnati Health Department \$25,000 from January 1, 2022, to November 30,2022 with a possible extension through September 30, 2023. This contract covers contraception services in our Health Centers. This project seeks to support HCCNs and CHCs to plan and initiate integrated measurement of the SINC-based eQMs of contraceptive provision and the PCCC measure as part of a quality improvement (QI) effort around patient engagement and contraceptive care in CHCs.</p> <p>Approval for the contracts will be discussed at the next Board of Health (BOH) meeting which will take place April 26, 2022. <u>No action items.</u></p>	<p><u>Motion:Bhati</u> <u>Second:Brown</u> <u>Action: Pass</u></p>
Financial Update	<p>Mr. Menkhaus shared the financial statement for April 2022. Revenue as of the end of April was \$48,799,249.30. Which was a 2.13% increase from April of 2021. Expenses as of April 2022 totaled \$47,978,819.66 which was a 5.04% increase from April 2021. Total net gain, after the capital revenue transfer was \$1,344,429.64.</p>	
Review Action Items	<p>No action items.</p>	
Public Comment	<p>Ms. Camen Anderson stated that as of 5:00 pm today, no questions or comments were received.</p>	

Meeting Adjourned 6:00 p.m.
Next Meeting **May 24, 2022, at 5:00 p.m.**

Minutes prepared by Camen Anderson.

The meeting can be viewed and is incorporated in the minutes:

Currently not available

Board of Health Finance Committee

Roll Call for May 17, 2022

Members	Roll Call	Minutes	PS Contract	CPS Contract 25x10509	Fortis College Contract 25x10508	GCHBS Contract 15x10466	Contract 25x10500	ODJFS Contract 25x10473	Contract 25x10510
Dr. Amar Bhati	P	Y	Y	Y	Y	Y	Y	Y	Y
Robert Brown	P	2Y	2Y	Y	Y	Y	Y	Y	2Y
Tim Collier	P	Y	Y	Y	2Y	2Y	Y	2Y	Y
Dr. Joe Hackworth	-	-	-	-	-	-	-	-	-
Mark Menkhaus	P	Y	Y	Y	Y	Y	2Y	Y	Y
Geneva Goode	P	Y	Y	Y	Y	Y	Y	Y	Y
Interim Commissioner Grant Mussman	P	Y	Y	2Y	Y	Y	Y	Y	Y

- Y = Yes
- N = No
- A = Abstain
- P = Present
- R = Recuse
- M = Moved
- 2 = Second

Others present: Camen Anderson, Jeremy Gray, Dr. Edward Herzig, Dr. Camille Jones, Dr. Maryse Amin, Antonio Young, Dr. Anna Novais, Sa-Leemah Cunningham



City of Cincinnati Board of Health Finance Committee

Tuesday, April 19, 2022

Dr. Bhati, Chair of the Board Finance Committee, called the April 19, 2022

Finance Committee meeting to order at 3:00 PM.

Roll Call

Members present: Amar Bhati, Chair, Robert Brown, Mark Menkhaus, and Tim Collier.

Topic	Discussion	Action/Motion
<p>Approval of Minutes</p>	<p>The Chair asked the Committee members if everyone had the opportunity to review the minutes from the March meetings.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee will approve the minutes of March 15, 2022, meetings. The April minutes will be presented at next Board of Health Finance Committee Meeting is May 17, 2022.</p>	<p><u>Motion:Bhati</u> <u>Second:Brown</u> <u>Action: Pass</u></p>
<p>Declaration of Public Health Emergency</p>	<p>Antonio Young discussed an order received from the Cincinnati Board of Health declaring a public health emergency for a vacant property located at 4458 W 8th Street. The emergency order is related to raw sewage creating a public health nuisance and ordering the property owners to abate the nuisance. Mr. Young stated that on April 16, 2021, a health inspector with the City of Cincinnati Health Department observed raw sewage surfacing from the property. There are records to show that 4458 W 8th Street is connected to a private sewer line that carries wastewater and connects to an MSD line; and has been the source of numerous complaints in 2022 relating to raw sewage surfacing on the streets. The number of complaints received has made it evident that the private sewer line has deteriorated, creating a reoccurring public health nuisance.</p> <p>Pursuant to Board of Health regulation 00053-5(B) and MSD Rules and Regulations, property owners are responsible for the maintenance of private sewers not owned or maintained by MSD, and lateral sewer lines on private property. On April 26, 2021, the Health Department issued orders to the responsible property owners to abate the unsafe conditions within 10 days, however, as of this date, no action has been taken. The Health Department issues civil citations on the dates of May 26, 2021, August 9, 2021, and February 24, 2022, to the responsible property owners to correct the problem involving the shared sewer line, however, as of this date, no action has been taken.</p> <p>This unabated condition endangers the health, safety, and welfare of the public. THEREFORE, pursuant to the authority granted by Ohio Revised Code Section 3709.20: The Board of Health finds that conditions exist on the property located at 4458 W 8th Street that</p>	<p><u>Motion:Collier</u> <u>Second:Menkhaus</u> <u>Action: Pass</u></p>

	<p>endanger the public health and have created a public health emergency.</p> <p>The Board of Health orders the owners of the properties identified below to take the necessary action to abate the problem with the private sewer line that is contributing to the public health emergency existing on the property at 4458 W 8th Street. If, in the discretion of the Health Commissioner, sufficient action is not taken by the property owners to abate the problem by May 1, 2022, the Board will authorize the Health Commissioner to request MSD to take whatever action is necessary to abate the public health emergency. This order is an emergency measure necessary for the immediate preservation of the public health and shall be subject to the terms of Ohio Revised Code section 3709.20, be effective immediately. The reason for said emergency is the need to abate the surfacing of sewage that has occurred on the vacant lot located at 4458 W 8th Street, which condition constitutes a public health emergency.</p>	
<p>Roberts Academy SBHC Dental Pro Forma Updates</p>	<p>Mark Menkhaus reviewed the projections for Roberts SBHC Year 1. The projections showed the correlation between SBHC dental revenue and personnel expenses. Projected total revenue was determined by averaging the revenues from all SBHC Dental clinics over the past five fiscal years. That average was \$447,908.30. Projected total expenses were calculated using two separate methodologies: one based on the averaging the expenses from all SBHC Dental clinics over the past five fiscal years, and another that assumes an uninterrupted full-staff compliment. The average expenses from all SBHC Dental clinics over the past five fiscal years was \$703,929.75. For the first method, the projected revenue was divided into the six expense categories based on the five-year average percent-to-total. For the second method, the 71-Personnel category was populated assuming a full staff compliment and using mid-range salaries and the 75-Fringes category was populated by applying a consistent fringe rate to the increased salary expenses. This results in a much higher total expense projection of \$844,206.62.</p>	<p><u>No action</u></p>
<p>Review of Contracts for the Mar 26, 2022, BOH Meeting</p>	<p>The Chair began the review of the contracts that will go to the Board of Health (BOH) for approval.</p> <p>ProLink Healthcare, LLC (25x10505) – This is a service contract. The Cincinnati Health Department (CHD) is part of the nationwide effort to deploy COVID-19 vaccines to reduce COVID-19 related illnesses, hospitalizations, and deaths and to help restore community and societal functioning. CHD is a registered vaccine provider with the Ohio Department of Health (ODH), which is overseeing and administering the statewide vaccination efforts. CHD is operating various points of distribution (POD) to administer the vaccine, utilizing its own administrative and supervisory staff; however, due to the need to deploy the available supply of the vaccine as quickly as possible, CHD is seeking third parties to assist in the deployment of the vaccine. ProLink has been identified by ODH as a viable third-party who maintains qualified healthcare</p>	<p><u>Motion: Bhati</u> <u>Second: Collier</u> <u>Action: Pass</u></p>

	professionals that can perform certain professional healthcare services and has entered into a Service Agreement with the Ohio Department of Health to provide these services for entities managing Ohio vaccination sites. CHD is an entity managing an Ohio vaccination site and wishes to utilize ProLink clinicians contracted by the ODH. Approval for the contracts will be discussed at the next Board of Health (BOH) meeting which will take place April 26, 2022. <u>No action items.</u>	<u>Motion:Bhati</u> <u>Second:Hopson</u> <u>Action: Pass</u>
Financial Update	Mr. Menkhaus shared the financial statement for March 2022. Revenue as of the end of March was \$42,501,767.93. Which was a 2.34% decrease from March of 2021. Expenses as of March 2022 totaled \$43,027,825.96 which was a 5.27% increase from March 2021. Total net loss, after the revenue transfer was \$2,058.03.	
Review Action Items	No action items.	
Public Comment	Ms. Camen Anderson stated that as of 3:00 pm today, no questions or comments were received.	

Meeting Adjourned 4:05 p.m.

Next Meeting **May 17, 2022, at 5:00 p.m.**

Minutes prepared by Camen Anderson.

The meeting can be viewed and is incorporated in the minutes:

Currently not available

Board of Health Finance Committee

Roll Calls for April 19, 2022

	Roll Call	March Minutes	Declaration of Public Health Emergency	ProLink Healthcare LLC 25x10502 Contract
Dr. Amar Bhati	P	Y	Y	Y
Robert Brown	P	2Y	Y	Y
Tim Collier	P	Y	Y	2Y
Dr. Joe Hackworth	-	-	-	-
Mark Menkhaus	P	Y	2Y	Y
Domonic Hopson	-	-	-	-
Interim Commissioner Grant Mussman	-	-	-	-

Y = Yes

N = No

A = Abstain

P = Present

R = Recuse

M = Moved

2 = Second

Others present: Camen Anderson, Jeremy Gray, Dr. Edward Herzig, Dr. Camille Jones, Steve Sobel, Dr. Maryse Amin, Antonio Young, Nancy Carter, Geneva Goode, Dr. Anna Novais

City of Cincinnati Board of Health Finance Committee

Tuesday, March 15, 2022

Dr. Bhati, Chair of the Board Finance Committee, called the March 15, 2022

Finance Committee meeting to order at 5:00 PM.

Roll Call

Members present: Amar Bhati, Chair, Robert Brown, Mark Menkhaus, Domonic Hopson, Interim Commissioner Grant Mussman, and Tim Collier.

Topic	Discussion	Action/Motion
<p>Approval of Minutes</p>	<p>The Chair asked the Committee members if everyone had the opportunity to review the minutes from January and February meetings.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee will approve the minutes of both January 18, and February 15, 2022, meetings. The March minutes will be presented at next Board of Health Finance Committee Meeting is April 19, 2022.</p>	<p><u>January Minutes</u> <u>Motion:Bhati</u> <u>Second:Collier</u> <u>Action: Pass</u></p> <p><u>February Minutes</u> <u>Motion:Bhati</u> <u>Second:Hopson</u> <u>Action: Pass</u></p>
<p>Roberts Academy School-Based Health Center Expansion</p>	<p>Mr. Domonic Hopson and Jeremy Gray discussed an expansion of the current services offered at Roberts Academy School via presentation and answered questions. The expansion will feature a new area added to the school building and expansion of services. There is a current need for additional capacity in our dental clinics, with several of our SBHC and community dental clinics unable to accommodate new patients at this time. A full staffing complement at a SBHC dental clinic consists of 1 dentist, 1 dental hygienist, and 5 dental assistants (one of which designated as an “expanded function” dental assistant – “EFDA”). There have been, however, some challenges in recruitment and retention over the last two years. The average annual expense of operating each SBHC over the last 5 years has been approximately \$668,000. The average annual revenue generated by each site has been approximately \$423,000. This leads to an annual net loss, per site, of approximately \$245,000. Operations in the community dental clinics have also operated at a net loss, hindering our ability to absorb SBHC dental clinic losses into dental operations.</p> <p>The need for approval was declared but no contract agreement has been outlined or proposed. A draft of the contract will be presented and discussed again at the next Finance Committee meeting and follow up to the Board of Health.</p>	<p><u>No action</u></p>
<p>Review of Contracts for the Mar 22, 2022, BOH Meeting</p>	<p>The Chair began the review of the contracts that will go to the Board of Health (BOH) for approval.</p> <p>OEPA - Household Sewage Treatment System (HSTS) Grant (25x10502) – This is an accounts receivable grant. The Cincinnati Health Department applied for the Ohio Environmental Protection</p>	<p><u>Motion:Bhati</u> <u>Second:Collier</u> <u>Action: Pass</u></p>

	<p>Agency's 2022 Water Pollution Control Loan Fund (WPCLF) grant. This grant would award CHD \$150,000 to CHD help homeowners that meet certain income criteria repair or replace malfunctioning household sewage treatment systems (HSTS). The way the grant works is that CHD would contract with a HSTS installer or service provider to repair or replace a homeowner's failing system. Depending on the homeowner's income, they would only be responsible for 0%, 15%, or 50% of the total cost. An HSTS (septic tank) that is "defective" means it may be causing a nuisance by leaking, causing sewage to surface, or is otherwise a potential threat to our waterways from contamination. The replacement of a HSTS can cost upwards of \$20,000. The Health Department's Technical Environmental Services Office is responsible for the licensing, inspection, and enforcement of all 500+ HSTS in Cincinnati. This is a welcomed program and money made available in our inspection area to gain better compliance, ensure more efficient enforcement, aid low-income homeowners, and protect the environment.</p> <p>FQHC March Vision Care 15X10463 Contract (25x10474) – This is a provider service agreement between MARCH VISION CARE GROUP, INCORPORATED, a California corporation ("March Vision Care") and the entity or individual identified as "Provider" on the signature page of this Agreement ("Provider") for the purposes of setting forth the terms and conditions under which Provider will participate as a provider of Eye Health Care Services for March Vision Care.</p> <p>Approval for the contracts will be discussed at the next Board of Health (BOH) meeting which will take place March 22, 2022. <u>No action items.</u></p>	<p><u>Motion: Bhati</u> <u>Second: Hopson</u> <u>Action: Pass</u></p>
<p>Financial Update</p>	<p>Mr. Menkhaus shared the financial statement for February 2022. Revenue as of the end of February was \$35,315,662.95. Which was a 7.57% decrease from February of 2021. Expenses as of February 2022 totaled \$36,593,133.81 which was a 7.73% increase from February 2021. Total net loss, after the revenue transfer was \$753,470.86.</p>	
<p>Review Action Items</p>	<p>No action items.</p>	
<p>Public Comment</p>	<p>Ms. Camen Anderson stated that as of 5:00 pm today, no questions or comments were received.</p>	

Meeting Adjourned 6:01 p.m.

Next Meeting **April 19, 2022, at 5:00 p.m.**

Minutes prepared by Camen Anderson.

The meeting can be viewed and is incorporated in the minutes:

<https://archive.org/details/boh-finance-comm-3-15-21?autoplay=1&playset=1>

Board of Health Finance Committee

Roll Calls for March 15, 2022

	Roll Call	Jan. Minutes	Feb. Minutes	(HSTS) Grant 25x10502 Contract	FQHC March Vision Care 15X10463 Contract
Dr. Amar Bhati	P	Y	Y	Y	Y
Robert Brown	P	Y	Y	Y	Y
Tim Collier	P	2Y	Y	2Y	Y
Dr. Joe Hackworth	-	-	-	-	-
Mark Menkhaus	P	Y	Y	Y	Y
Domonic Hopson	P	Y	2Y	Y	2Y
Interim Commissioner Grant Mussman	P	Y	A	Y	Y

Y = Yes

N = No

A = Abstain

P = Present

R = Recuse

M = Moved

2 = Second

Others present: Camen Anderson, Jeremy Gray, Dr. Edward Herzig, Dr. Camille Jones, Steve Sobel, Dr. Anna Novais, Robert Smith, Dr. Maryse Amin, Antonio Young



City of Cincinnati Board of Health Finance Committee

Tuesday, February 15, 2022

Dr. Bhati, Chair of the Board Finance Committee, called the February 15, 2022

Finance Committee meeting to order at 5:00 PM.

Roll Call

Members present: Amar Bhati, Chair, Robert Brown, Dr. Joe Hackworth, Mark Menkhaus, Domonic Hopson, Commissioner Melba Moore, Tim Collier, Robert Brown

Topic	Discussion	Action/Motion
Approval of Minutes	<p>The Chair asked the Committee members if everyone had the opportunity to review the minutes from the last meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee will approve the minutes of the January 18, 2022, Board of Health Finance Committee Meeting at the next meeting, March 15, 2022.</p>	<p><u>Motion:Bhati</u> <u>Second:Hackworth</u> <u>Action: Pass</u></p>
Roberts Academy School-Based Health Center Expansion	<p>Mr. Domonic Hopson discussed an expansion of the current services offered at Roberts Academy School and answered questions. The expansion will feature a new area added to the school building and expansion of services. A draft of the contract will be presented at the next meeting Board of Health (BOH) and City of Cincinnati Primary Care (CCPC) meeting and if approved, it will be discussed again at the next Finance Committee meeting with outlined factors and benefits.</p>	
Review of Contracts for the Feb 22, 2022, BOH Meeting	<p>The Chair began the review of the contracts that will go to the Board of Health (BOH) for approval.</p> <p>First Amendment Contract (25x10473) – This accounts receivable contract is an agreement between the Ohio Department of Job and Family Services (ODJFS) and the Cincinnati Health Department. Compensation will be paid upon the completion of a health exam as per the Core Screening Procedures for Refugees provided by ODJFS. The agreement is to provide payment for patient navigation services at \$500.00 for each completed screening. The Cincinnati Health Department will bill Medicaid directly for the cost of the exam.</p> <p>Second Amendment Contract (25x10474) – This accounts payable contract states that the vendor will assist the Cincinnati Health Department's COVID-19 Response Team with running the City's COVID-19 hotline, performing positive case notifications and investigations, and providing vaccine registration support for the public. Amendment 2 changes the bill rate for advanced level contact tracers from \$29 to \$29.40 per hour. The total contract amount remains unchanged.</p>	<p><u>Motion:Bhati</u> <u>Second:Brown</u> <u>Action: Pass</u></p> <p><u>Motion:Bhati</u> <u>Second:Collier</u> <u>Action: Pass</u></p>

	Approval for the contracts will be discussed at the next Board of Health (BOH) meeting which will take place February 22, 2022. <u>No action items.</u>	
Financial Update	Mr. Menkhaus shared the financial statement for January 2022. Revenue as of the end of January was \$31,446,185.11. Which was a -6.96% decrease from last year due to Food establishments, school nursing, Medicaid numbers being low and prior year reimbursements from COVID-19 expenses in 2020. Expenses as of January 2022 totaled \$32,152,342.75 which was a 9.55% increase due to paying invoices faster than usual which resulted in the numbers appearing inflated. Total net gain was \$706,157.64.	
Review Action Items	No action items.	
Public Comment	Ms. Camen Anderson stated that as of 5:00 pm today, no questions or comments were received.	

Meeting Adjourned 5:38 p.m.

Next Meeting **March 15, 2022, at 5:00 p.m.**

Minutes prepared by Camen Anderson.

The meeting can be viewed and is incorporated in the minutes:

[Currently not available](#)

Board of Health Finance Committee

Roll Calls for February 15, 2022

	Roll Call	Minutes	25x10473 1st Amendment Contract	25x10474 2nd Amendment Contract
Dr. Amar Bhati	P	Y	Y	Y
Robert Brown	P	Y	2Y	Y
Tim Collier	P	Y	Y	2Y
Dr. Joe Hackworth	P	2Y	Y	Y
Mark Menkhaus	P	Y	Y	Y
Domonic Hopson	P	Y	Y	Y
Commissioner Melba Moore	P	Y	Y	Y

Y = Yes

N = No

A = Abstain

P = Present

R = Recuse

M = Moved

2 = Second

Others present: Jeremy Gray, Dr. Edward Herzig, Dr. Camille Jones, Steve Sobel, Camen Anderson, Ashanti Salter, Dr. Anna Novais



City of Cincinnati Board of Health Finance Committee

Tuesday, January 18, 2022

Dr. Bhati, Chair of the Board Finance Committee, called the January 18, 2022

Finance Committee meeting to order at 5:00 PM.

Roll Call

Members present: Amar Bhati, Chair, Robert Brown, Dr. Joe Hackworth, Mark Menkhaus, Domonic Hopson, Commissioner Melba Moore

Topic	Discussion	Action/Motion
Approval of Minutes	<p>The Chair asked the Committee members if everyone had the opportunity to review the minutes from the last meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approve the minutes of the December 21, 2021, Board of Health Finance Committee Meeting.</p>	<p><u>Motion:</u>Bhati <u>Second:</u>Hackworth <u>Action:</u> Pass</p>
Review of Contracts for the Jan 25, 2022 BOH Meeting	<p>The Chair announced that there were no contracts to be approved at this time. However, the contracts from the December 21 meeting will be discussed for approval at the next Board of Health (BOH) meeting which will take place January 25, 2022.</p> <p><u>No action items.</u></p>	
Financial Update	<p>Mr. Menkhaus shared the financial statement for December 2021. Revenue as of the end of December was \$27,753,530.30. Which was a 7.93% increase from last year. Expenses as of December 2021 totaled \$28,318,581.54 which was a 13.65% increase from December 2021. Total net gain was \$41,051.24.</p>	
Review Action Items	<p>No action items.</p>	
Public Comment	<p>Ms. Camen Anderson stated that as of 5:00 pm today, no questions or comments were received.</p>	

Meeting Adjourned 5:20 p.m.

Next Meeting **February 25, 2022 at 5:00 p.m.**

Minutes prepared by Camen Anderson.

The meeting can be viewed and is incorporated in the minutes:

<https://archive.org/details/boh-finance-comm-1-18-22>

Board of Health Finance Committee

Roll Calls for December 21, 2021

	Roll Call	Minutes		
Dr. Amar Bhati	P	Y		
Robert Brown	P	-		
Tim Collier	P	-		
Dr. Joe Hackworth	P	2Y		
Mark Menkhaus	P	Y		
Domonic Hopson	P	Y		
Commissioner Melba Moore	P	Y		

Y = Yes

N = No

A = Abstain

P = Present

R = Recuse

M = Moved

2 = Second

Others present: Jeremy Gray, Dr. Edward Herzig, Dr. Camille Jones, Steve Sobel, Camen Anderson, Ashanti Salter

**Tim Collier was present after roll was called.